

**LakeChaffee Improvement Association Inc.**  
**Board of Directors Special Meeting**  
**Wednesday, Nov 19, 2003**  
**7:00pm, Chaffee Hall**

**Attendee:** President Laura Koropatkin, Kay Warren, Debbie Coulombe, Jack Pirzl, Tom Martin, Eugenie Bagley, Dennis Flaherty, Gerry Dufresne

**Public:** Gay Leedie, Donna Berkey

President Laura Koropatkin called the meeting to order at 7:09pm.

There were three issues to be presented at this special meeting

**Newsletter**

This first issue was for the purpose of setting up guidelines for publishing the newsletter. After much discussion Debbie Coulombe made a motion for the following newsletter guidelines:

- Be published a minimum of four times a year, preferably quarterly with the option for bulletins when appropriate.
- Go out bulk mail to residential addresses.
- A newsletter address database used for the labels needed for distribution.
- Any letters to the editor received must be signed, have an address and a contact telephone number.
- There should be no gossip, slander or liability issues
- Final draft must be brought to a board meeting prior to releasing for Board Official release. Any changes will be made together with the newsletter committee and the board of directors.

Jack Pirzl seconded. All in favor, **Motion passed.**

The second issue was to discuss and vote on the recommendation from the Charter Revision Committee, to abstain from further research on Home Rule and Dissolution and to only research Charter Revision.

It was ask if an official report was submitted with the research information that was obtain to date concerning Home Rule, Charter Revision and Dissolution of the Association. No report has been submitted, therefore, for the Board of Directors to make an informed decision to vote on, a report with all the research to date needs to be submitted. **This issue was tabled until an official report is submitted by the committee.**

The third issue was to discuss and vote on retrieving the back taxes from delinquent taxpayers, and to discuss and vote on the approval of the letter to be used for such retrieval.

A motion was made by Dennis Flaherty to accept a letter drafted to be sent out to retrieve delinquent back taxes. Tom Martin seconded. All in favor. **Motion passed.**

Meeting adjourned 8:20pm

D. Coulombe  
Secretary

Date Approved