

# LAKE CHAFFEE IMPROVEMENT ASSOCIATION, INC

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## Lake Chaffee Board Meeting - April 8, 2020

**Date of Meeting:** April 8, 2020 – Meeting conducted via conference call.

**Board Members Present:**

Mike Panek, Tom Martin, Martin Connors, Laura Rathbun (T), Phil Silverstein, Carol Natitus, Kathy Little, Gerry Dufresne, Bob Corriveau, Toni Guerin, Seth Kaufman

**Board Members Absent:**

Kari Olson, Ken Garee (A),

**Public in Attendance:**

Ralph Sherman

**1. Call to Order:**

The meeting was called to order by President Mike Panek at 6:36 PM.

**2. Approval of Minutes:** One correction on line 21: Doug Bailey's address was corrected from Circle Drive to 15 Deerfield. After noting the amendment Gerry moved to accept the Minutes of the March meeting, seconded by Phil, approved with one abstention (Laura Rathbun).

**3. Public Comments.** None.

**4. Approval of Treasurer's Report:** March 2020 (Motion) Tom/Gerry All Approved Laura Abstained

**5. Remarks by the President:** The decision has been made to cancel the Cinco de Mayo Party, and to postpone the Craft Fair. Also, in light of Laura's resignation she has committed to continuing for at least another 60 days, and to help in the transition during that time, but we need to find a candidate to take over, or we may be forced to outsource the bookkeeping. Discussion ensued concerning options of what a new Treasury role could be by possibly delegating certain parts of the role to an Elected Treasurer and outsourcing some parts notably the Tax bookkeeping and invoicing. Board will weigh options, Laura will put together a bullet point list of things she does to help the Board make a decision moving forward.

**6. Correspondence:**

1)Patty Munsch 8 Oak Dr-Letter concerning enforcement of LCIA rules with respect to activities at the dead end of Oak Drive. Discussion ensued concerning the past actions. Gerry will reach out to a local towing company to set us up for towing from LCIA properties and roads as needed. He will also investigate the vehicles with the State police to see if all vehicles are registered.

2) Bob noted Kay Warren had inquired about the LCIA selling her the small ten foot notch of land in front of her home. Tabled to New Business.

**7. Chairperson's Reports:**

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- a. Boat Launch and Boat Dock:** Gerry: Launch Trees cut, and wood stacked, more trimming needs to be done. Also neighbor has installed fence on or near property line. Mike will investigate. Mike: looking to meet with NE Dock to finalize purchase on one dock, and inquire about pricing for second by bait shop.
- b. Constable:** Gerry: Keeping an eye out as some incidents have been occurring in surrounding neighborhoods. Several BOD members have observed increased incidents of unlicensed vehicles (esp: ATVs, golf carts, etc.), and of particular concern was the extremely young drivers. Gerry received guidance from the State Police that the LCIA should contact the CSP Commander to request additional patrols, with an explanation of why they are needed. Gerry will follow up with CSP.
- c. Beaches – Main & Mothers:** Board has decided to close both beaches and delay porta potty installation due to Covid 19. Jean will make signs to be installed letting the public know. Mike will explore the possibility of locking the gate and installing yellow chain at both beach entrances.
- d. Dam:** Kari was not present, Mike has received the Lakes copy of the Action Plan, will reach out to Kari to see if it was submitted to State and Inspection done on site by Karl.
- e. Environmental Chairperson** Ralph reported that he is in contact with Uconn and is expecting a report back from Dept Head on status.
- f. Roads:** Mike is looking to have trench patch completed on Armitage with blacktop. Many noted that a local neighbor voluntarily patch pot holes on Armitage as well. The Board would like to Thank the persons who performed this generous deed.
- g. Fund Raising:** Phil said he will be working towards a big Fall event, and the possibility of rescheduling the Craft/Plant sale. The Annual Newsletter was discussed and suggested that all Board members email Marty and Kathy with any info they think should be discussed. Newsletters hopefully distributed by 5/15.
- h. Tax Collection:** Tom and Laura reported we have collected over \$5000 in back taxes this year. They are continuing to work on updating the list and sending out notices and Liens.
- i. Hall:** Kathy has checked the Hall periodically oil, and septic are ok with lack of usage. Mike has purchased smoke detectors and will install soon.
- j. Website:** Jackie contacted Mike and is willing to continue to work the website, she is setting up an administration page that will allow the Board to change some of the day to day things that need updating. Ralph Sherman has agreed to be involved in using that new page to update the web.
- 8. Old Business:** 1. Telephone Pole removal – The pole is scheduled to be removed this Saturday at 10 AM. 2. Bickford Tree removal cost recoup – no discussion
- 9. New Business:** The Board discussed the selling of land in general, and specifically the 10 ft notch requested by Kay Warren. Tom made a motion Seconded by Carol “Motion to not sell the requested 10 ft notch of land to Kay Warren” Vote passed All Approved Toni, Bob, Laura abstained.
- 10. Adjournment:** 7:52 Motion by ALL....lol